

**Endoscope** It is provided to you as information only.

### Appendix 2: UNCHC Endoscope Reprocessing Competency

I have read the UNCHC Endoscope Infection Control Policy and the Safety Policy on Glutaraldehyde Control before presenting for competency review.

**COMPETENCY CRITERIA:**

Circle appropriate outcome measure:

**Competencies**

Met	Not Met	N.A.	Competencies
Met	Not Met	N.A.	Verbalizes knowledge of cleaning and disinfecting solutions used, labeling, length of effective use life and soak times.
Met	Not Met	N.A.	Documents concentration of high-level disinfectant appropriately (e.g., if used daily, test daily).
Met	Not Met	N.A.	Wears personal protective equipment, including gown, gloves, eyewear.
Met	Not Met	N.A.	Demonstrates initial gross decontamination of exterior of scope and accessories. Wipes exterior of scope with clean cloth soaked in detergent or enzymatic cleaner.
Met	Not Met	N.A.	Leak tests scope.
Met	Not Met	N.A.	Demonstrates the process of manual washing and brushing all channels, ports and valves covers with appropriately prepared detergent or enzymatic cleaner.
Met	Not Met	N.A.	Uses suction to fill channels with detergent or enzymatic cleaner (or Scope Buddy)
Met	Not Met	N.A.	Brushes lip of biopsy port.
Met	Not Met	N.A.	Uses suction to rinse interior until fluid is clear, ends by suctioning air to clear fluid from scope (or Scope Buddy) and rinses exterior of scope.
Met	Not Met	N.A.	Fills interior channels with high-level disinfectant and immerses completely to prevent air bubbles. Utilizes manufacturer's recommended immersion time (or AER machine)
Met	Not Met	N.A.	Demonstrates the proper use of the automatic processor. Verbalizes knowledge of test cycles before and after use.
Met	Not Met	N.A.	Uses appropriate test strips and records results.
Met	Not Met	N.A.	Avoids contaminating clean and/or disinfected items with dirty gloves. Washes hands after removing dirty gloves. Dons clean gloves prior to removing scope/accessories from glutaraldehyde.
Met	Not Met	N.A.	Rinses scope with either sterile water, filtered water, or tap water. Uses "clean" suction (or AER machine).
Met	Not Met	N.A.	Uses forced air to dry the scope followed by alcohol to assist in drying. Then purge scope with forced air (or AER machine).
Met	Not Met	N.A.	Demonstrates proper cleaning, high-level disinfection, rinsing and drying of all accessories.
Met	Not Met	N.A.	Demonstrates proper cleaning and sterilization of biopsy forceps and other cutting instruments, which enter sterile body sites.
Met	Not Met	N.A.	Labels or packages disinfected scopes/accessories to indicate disinfection has been done.
Met	Not Met	N.A.	Is able to state conditions indicating a scope has not been disinfected (e.g., if not labeled or packaged, scope is considered contaminated and requires high-level disinfection prior to use).
Met	Not Met	N.A.	Properly stores scope/accessories in a clean location.
Met	Not Met	N.A.	Empties and disinfects water bottles.
Met	Not Met	N.A.	Disinfects brushes if reusable; discards disposable brushes after use.
Met	Not Met	N.A.	Empties and cleans pans or sink as indicated.
Met	Not Met	N.A.	Removes personal protective gear and discards appropriately.
Met	Not Met	N.A.	Washes hands before leaving reprocessing room.

I certify that this individual has met all competencies for reprocessing endoscopes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_